



GRANT APPLICATION

Grant awards are made from the following categories: -

- “To assist in the Preservation and Maintenance of the Fabric of Churches”
- “improvement grants typically, but not exclusively, for the provision of kitchen facilities, lavatories, heating, disabled access.”

Information for Applicants

To avoid any delay in the progressing of your application this form must be fully completed, lack of information may delay the consideration of your application.

The following supporting documentation must be submitted with your completed application: -

- A copy of the specification or estimate relevant to the proposed work.
- Photographs of the area of the church where the work is planned.
- CofE: A copy of the Faculty, or a notice from the Archdeacon authorizing the work to be undertaken in accordance with the list B provisions.
- Other Churches: A covering letter from your diocese/area/district/circuit or equivalent supporting the proposed work.
- If the authorizations are in process a letter indicating when approval is expected.
- A copy of the most recent church accounts.
- If there is a ‘friends’ organization that supports the church, a copy of their accounts.
- Any other documentation deemed necessary to support your application.

It is essential that the work has been specified by an architect and has been subject to the tender process. Grants will only be awarded in exceptional circumstances if this requirement has not been met.

The completed application must be signed by an officer of the church, when this is not so a letter of support from the priest/minister must be sent with the application.

Hard copy applications only, email copies are not acceptable.

We encourage you to also apply to other Grant awarding bodies.

The Environmental Trusts operating within the FECT award area distribute grants from the landfill tax. Further advice can be found on the website <http://www.churchcare.co.uk/churches/funding-and-grants/other-sources-funding>.

Application to other local and national trusts should be considered. The Directory of Grant Making Trusts is available in hard copy and online. A copy is also usually available at your local library.

Procedure

Two copies of the completed application and the other documentation shall be sent to the Committee Secretary.

The application must be made before work starts on site.

Your application will be considered by the Grants Committee. Prior to the meeting a committee member will contact you to discuss the application and discuss any changes in circumstances since the application was received.

The committee meets to consider applications quarterly.

Applications should be sent to:

JL Bloomfield JP
Hon Secretary FECT Grants Committee
39 Lake Rise
Romford
Essex
RM1 4DZ
01708 745273

Ref. No.
P&M
IMP
MTG

CHURCH DEDICATION & LOCATION

Name: _____ Deanery / Area: _____

Town / Village: _____ Borough / District Council: _____

Post code: _____ Website address: _____

Electoral Roll Number: _____

(for non CofE Churches, number of members)

DETAILS OF THE CHURCH

Age: _____

Is your church listed?: Yes No

Grade: _____

Points of architectural and historic interest:

Date of last quinquennial/structural inspection of the church: _____

Name of architect who undertook the inspection: _____

Is the church adequately insured? Yes No _____%

Is there a Stewardship/Planned Giving Scheme in the parish? Yes No

How many members are there in the scheme? _____

Is Gift Aid recovered from HMG? Yes No

When was the scheme last renewed? _____

SUPPORT FOR FOECT

Annual membership/Regular donation Yes No

Ride & Stride Yes No

Other _____

SUMMARY OF PROPOSED

Category of grant for which this application applies: Preservation & Maintenance

Improvement

Details extracted from the Specification. (This section must be completed in full as committee members, other than the visitor, only receive a copy of the application with the meeting agenda.)

Name & Address of architect who specified the work: _____

How many tenders were received? _____ Accepted tender price: £ _____

VAT: £ _____

(You are advised to check if you are able to reclaim the VAT on the work, under the Listed Places of Worship Scheme)

Fees + VAT: £ _____

Contract price: £ _____

Authority for the planned work (refer to note in the information section)

CofE churches -	Has a Faculty application been submitted?	Yes	No
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	Has the Faculty been received?	Yes	No
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	Is the application being made under List B?	Yes	No
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Other churches -	Do you have a letter authorizing the work?	Yes	No
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Planned start date: _____ Planned completion: _____

Is the work to be completed in one stage?	Yes	No
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Grants awarded by FECT in the past three years: £ _____

FINANCIAL STATEMENT

It is essential that this section is fully completed.

Total funds available for the work £ _____ as at _____

Sources of the above funds, list individual elements

Other funds that could be made available: £ _____

Details of other funds held not available for this work

Is there a 'friends group' that supports work to the church? Yes No

Family Purse

Your contribution to central church funds.

Request for this year £ _____

Request for last year £ _____ amount paid £ _____

Applications to other grant awarding bodies

Environmental Trusts (Landfill Tax Scheme) Yes No

Heritage Lottery Fund Grants for Places of Worship Yes No

Local Authority/County Yes No

Others (please specify) _____

DECLARATION

On behalf of the applicant church I certify that the details declared in this form are accurate.

Name: _____ Position in church: _____

Address: _____

Contact Number: _____ Email: _____

Date: _____ Signed _____